Thank you for providing a reference letter supporting an application to the International Master of Science Programme in Environmental Management and Policy (EMP) at Lund University, Sweden.

Information regarding the programme can be found at www.lunduniversity.lu.se/emp.

As this programme is inter-disciplinary, conducted entirely in English, and involves projects with real-life clients and client-organisations, your contribution as a referee is an important input for our assessment process. You can provide deeper insights into the applicant's general suitability and capacity to successfully undertake and complete the programme.

Information relevant to the categories listed below will be of great value to us. You are welcome to add additional items. As a minimum, we kindly request you to provide your views upon, or assessment of, the applicant's:

- academic/professional development process, and achievements thus far;
- general character, in particular with respect to:
  - diligence and perseverance,
  - intellectual ability and capacity for original thought,
  - creativity and aptitude to engage with challenging and complex tasks,
  - maturity, leadership and ability to take initiative;
- ability to work both independently and in teams;
- ability to communicate effectively both in writing and orally.

If able to judge, please include also your assessment of the applicant's proficiency in the English language.

There are three (3) different options for submitting your reference letter:

1. You provide the applicant your recommendation so that they can submit the letter via their application account.
   - If you provide the letter to the applicant, it is required that their **name** is stated clearly within the document.
2. You may send the letter yourself via email to EMPreference@iiiee.lu.se
   - If you send the letter yourself, please include both the **name** and the **application number** of the applicant. If the application number is missing, we are unable to guarantee that the letter will be considered in the selection process.
3. You may send the letter via physical post to the address stated on this webpage: www.universityadmissions.se/en/apply-to-masters/provide-application-documents-masters/submitting-your-documents/
   Note that there are separate addresses for postal service and delivery service.
   - If you send the letter yourself, please include both the **name** and the **application number** of the applicant. If the application number is missing, we cannot guarantee that the letter will be considered in the selection process.

If you have questions, please contact the programme coordinator via email to emp@iiiee.lu.se. Note that reference letters should not be sent to the coordinator.
For submission of letters via email, please use the mailbox stated above.

www.iiiee.lu.se